

Local Investigation Reference: SBF 20059.08

CHRONOLOGY

Appendix J

<u>Date</u>	<u>Description</u>
1 st July 2007	All Councillors were provided with a letter relating to the proposed implementation of the Code of Conduct.
18 th July 2007	At a Council meeting held on the 18 th July 2007 the new Code of Conduct was adopted.
15 th August 2007	The 15 th August 2007 was the date by which all Councillors should have returned their completed and signed Register of Interests form to the Monitoring Officer.
21 st December 2007	A further letter was sent to Councillors who had still not returned their Register of Interests form.
Jan/Feb. 2008	Councillor MacDonald reported the alleged failure of Councillor Whittaker to return his Register of Interests form to the Standards Board for England.
28 th March 2008	The matter was referred to the Monitoring Officer for local investigation and determination.
3 rd April 2008	The Monitoring Officer received Councillor Whittaker's completed Register of Interest form on the 3 rd April 2008.